

MWBE and Services Procurement Committee Report

5 March 2020

Prepared by: Kimberly Mitchell

Meeting attended by: Board Chair Norman Jones, Vice-Chair Michael Schmidt, Jesse Dudley (8:59), Rosiland Brooks-Harris, RJSCB Program Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Director Roland Coleman and General Counsel Ed Hourihan, Attorney Melissa Mahler and ICO Brian Sanvidge. Members Tom Richards, I. Geena Cruz and Everton Sewell were absent.

Board Chair Norman Jones convened the meeting at 8:19 a.m.

Action Items

1. Authorization to Release District-Wide Technology Mini-bid

Allen Williams stated that our District-Wide Technology Consultant (Millennium Strategies) is requesting authorization to release DWT bid documents for Phases 2A/C/D RSMP Projects. This mini-bid consists of network equipment needed for Schools: 10, 54, and East.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Schmidt _____ ; Second by _____ Brooks-Harris _____. Approved 4 - 0.

2. Recommendation Letter for 2020 Moving Services

Allen Williams reviewed the Recommendation Letter with the Board and stated that this request is to provide moving services for Schools 4, 10, 54 and East.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Dudley _____ ; Second by _____ Schmidt _____. Approved 4 - 0.

3. Recommendation Letter for East FFE

Allen Williams reviewed the Recommendation Letter with the Board and stated that this request is to provide furniture associated with the summer 2020 delivery to East High School.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Brooks-Harris _____ ; Second by _____ Schmidt _____. Approved 4 - 0.

4. Change Order to Barton School No. 2 Contractor

- #59 to DiPasquale Construction (GC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Schmidt _____ ; Second by _____ Dudley _____. Approved 4 - 0.

5. Change Order to Forbes School No. 4 Contractor

- #20 to DiPasquale Construction (GC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Dudley _____ ; Second by _____ Schmidt _____. Approved 4 - 0.

6. Change Order to Lincoln School No. 22 Contractor

- #14 to Steve General (GC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on March 9, 2020 by _____ Schmidt _____ ; Second by _____ Brooks-Harris _____. Approved 4 - 0.

7. Change Orders to Flower City No. 54 Contractors

- #10 and #13 to Manning Squires Hennig (GC)
- #3 to Frey Electric (EC)

Allen Williams reviewed the Change Orders and overall project status with the Board.

Motion to move these items to the full Board for consideration at the monthly Board meeting on March 9, 2020 by

_____ Dudley _____; Second by _____ Brooks-Harris _____. Approved 4 - 0.

8. Change Orders to East Campus Contractors

- #59-61 to Holdsworth Klimowski (GC)
- #53-55 to Hewitt Young Electric (EC)

Allen Williams reviewed the Change Order and overall project status with the Board.

Motion to move these items to the full Board for consideration at the monthly Board meeting on March 9, 2020 by

_____ Schmidt _____; Second by _____ Dudley _____. Approved 4 - 0.

Non-Action / Discussion Items

9. Report: Amendments Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 2 Amendments totaling **(\$101,728.26)**, included in the Committee Packet, and outlined below for this month:

| Amendments Authorized by Chair for March 2020 Meeting | | | |
|--|----------------|----------------------|-----------------------|
| Project | Firm | Amendment No. | Amount |
| MONROE 2A | CJS ARCHITECTS | 2 | (\$101,728.26) |
| MONROE 2B | CJS ARCHITECTS | 7 | (\$1,445.00) |
| | TOTAL | 2 | (\$101,728.26) |

10. Report: Change Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 13 Change Orders totaling **\$152,943.00**, included in the Committee Packet, and outlined below for this month:

| Change Orders Authorized by Chair for March 2020 Meeting | | | |
|---|------------------------------|--------------|----------------------|
| PROJECT | CONTRACTOR | C/O # | AMOUNT |
| BARTON 2 | GC - DIPASQUALE CONSTRUCTION | 63 | \$ 34,300.00 |
| | MC - J.W. DANFORTH | 18 | \$ 2,143.00 |
| | EC - CONCORD ELECTRIC | 55 | \$ 1,256.00 |
| FORBES 4 | EC - CONCORD ELECTRIC | 11 | \$ 4,103.43 |
| COOPER 10 | PC - M.A.FERRAUULO | 2 | \$ 32,259.00 |
| LINCOLN 22 | EC - CONCORD ELECTRIC | 9 | \$ 15,166.79 |
| FLOWER CITY 54 | GC - MANNING SQUIRES HENNIG | 9 | (\$69,312.00) |
| | GC - MANNING SQUIRES HENNIG | 11 | \$ 34,740.00 |
| | EC - FREY ELECTRIC | 4 | \$ 34,510.69 |
| EAST | GC - HOLDSWORTH KLIMOWSKI | 62 | \$ 34,792.49 |

| Change Orders Authorized by Chair for March 2020 Meeting | | | |
|--|----------------------------|-----------|----------------------|
| | EC - HEWITT YOUNG ELECTRIC | 51 | \$0.00 |
| | EC - HEWITT YOUNG ELECTRIC | 52 | \$ 33,983.60 |
| MONROE 2B | MC - J.W. DANFORTH | 12 | (\$5,000.00) |
| | TOTAL | 13 | \$ 152,943.00 |

11. Report: Purchase Orders Authorized by Chair

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 2 Purchase Orders totaling **\$5,187.35**, included in the Committee Packet, and outlined below for this month:

| Purchase Orders Authorized by Chair | | | | |
|-------------------------------------|------------------------|----------------------------|------------------|-------------------|
| Project | Contractor | PRODUCT/SERVICE | PO # | Amount |
| School 10 | Troxell Communications | Adjustable Wall Brackets | DWT-ADJ-SCH10-08 | \$2,720.00 |
| School 10 | CDW Government LLC | PC Brackets | DWT-ARM-SCH10-09 | \$1,147.35 |
| East | Intivity | Furniture Delivery/Install | FFE-2B-0061 | \$1,320.00 |
| | | | TOTAL: | \$5,187.35 |

12. Property Acquisition – UPDATE

Determinations and findings relating to the acquisition of properties for the Flower City School No. 54 Campus modernization project, and authorization for the acquisition by negotiation or condemnation of properties for the Flower City School 54 Campus modernization project, are both on the City Council Agenda for review and consideration. (Public hearing to be held at 5:00 p.m., after the March 12, 2020 Committee Meetings)

13. Phase 3 Draft Strategic Plan/Legislation - UPDATE

The RSMP Phase III Bill is still with the NYS Assembly's Education Committee since 8JAN2020. Updates to the Phase III Strategic Plan, Swing Space, Financial and Diversity Plans suspended until passage of the Phase III Legislation.

14. BOP Revolving Loan Program (RLP) Update

RJSCB Revolving Loan Program Activities as of 2/29/2020:

**RJSCB Revolving Loan Program
2/29/2020**

| Borrower | Loan Date | Amount Borrowed | Amount Repaid | Balance |
|-----------------------------------|-------------|-----------------|---------------|-----------|
| Precision Concrete and Masonry | 9/13/2017 | 10,000.00 | 10,000.00 | 0.00 |
| Torry Butler | 11/2/2017 | 9,720.00 | 9,720.00 | 0.00 |
| Rosecroft | 12/15/2017 | 10,000.00 | 10,000.00 | 0.00 |
| Precision Concrete and Masonry #2 | 1/8/2018 | 10,000.00 | 10,000.00 | 0.00 |
| Coloring on Canvas | 5/25/2018 | 10,000.00 | 10,000.00 | 0.00 |
| Cannon Electric | 8/1/2018 | 10,000.00 | 10,000.00 | 0.00 |
| Gateway III Construction Group | 7/25/2018 | 10,000.00 | 10,000.00 | 0.00 |
| Coloring on Canvas #2 | 8/8/2018 | 10,000.00 | 10,000.00 | 0.00 |
| Gateway III Construction Group #2 | 9/25/2018 | 10,000.00 | 10,000.00 | 0.00 |
| E. Smith Contractors | * 2/21/2020 | 10,000.00 | | 10,000.00 |

| |
|-------------------------|
| Balance of Funds |
|-------------------------|

| | |
|------------------|-------------------|
| Initial Deposit | 250,000.00 |
| Loans paid out | -99,720.00 |
| Loans collected | 89,720.00 |
| Interest earned | 851.78 |
| REDCO fee (1.5%) | -1,345.80 |
| City fee (.5%) | -448.60 |
| Balance | 239,057.38 |

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Dudley

Second by Member Brooks-Harris

Approved 5-0 at 9:41 a.m.

The Committee came out of Executive session at 10:37 am.

Motion by Member Schmidt

Second by Member Dudley

Approved 5-0

The Finance Committee meeting began at 9:38 am and concluded at 9:40 am (see Finance Committee Report).

Meeting adjourned at 10:37 am.